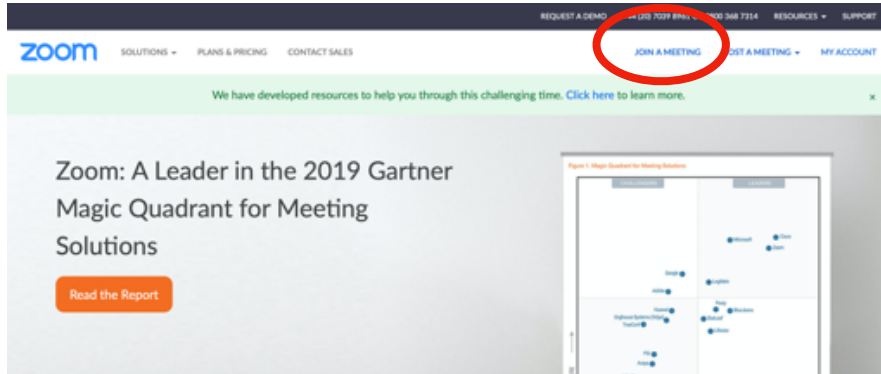


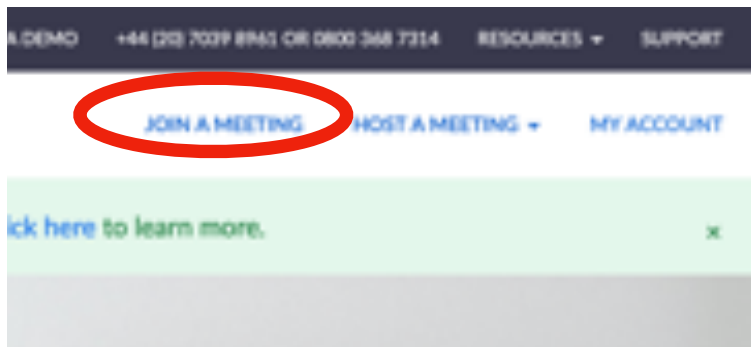
# A Zoom Guide



From your computer



On your internet browser (Google Chrome/Internet Explorer/Safari etc.) go to **zoom.us**



In the top corner of the page, click **JOIN A MEETING**

Join a Meeting

Enter your **meeting ID**

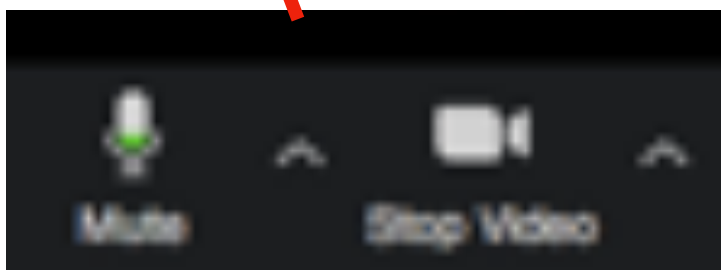
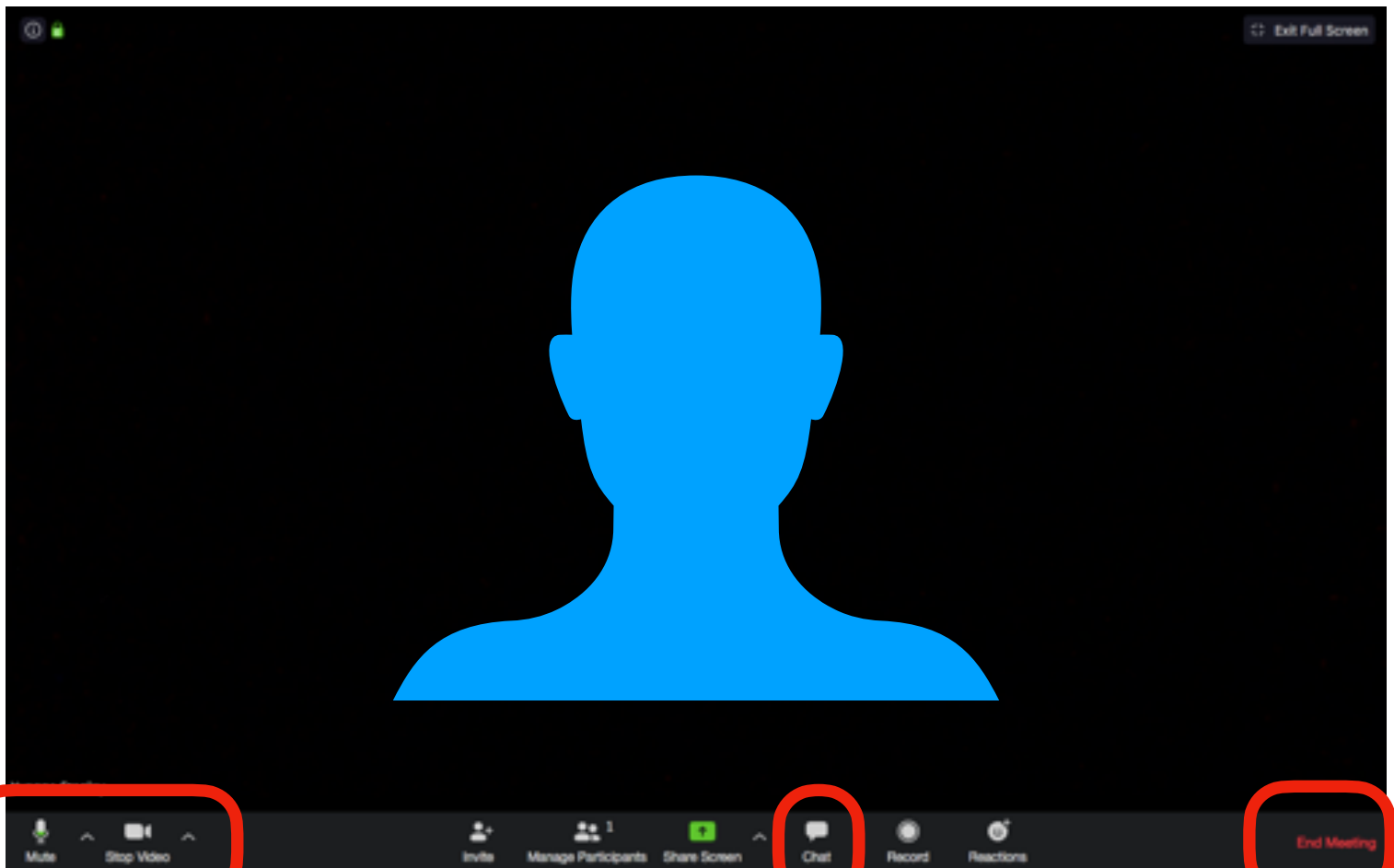
You will now be guided through the download process for the Zoom Desktop App, your antivirus may ask you to allow this. The process will vary depending on what type of computer you are using. Once the download is completed, you should be presented with the following screens.

To use Zoom, you need to agree to the **Terms of Service** and **Privacy Policy**.

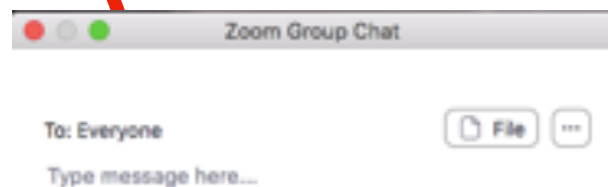
[Test Speaker and Microphone](#)

Press, **I Agree**, to the terms, and select **Join with Computer Audio**

Once you are in the video chat it is advised that you use **headphones** if these are available to you



When you are not speaking it is advised to turn off your audio by pressing **Mute**, to avoid background noise.



There is also a **Chat** feature should you wish to follow the text feed, or send a message to the group.

When you are ready to leave the meeting simply press Leave/End Meeting

Once Zoom is installed on your computer you should be able to look for the icon shown on the right on your computer and select join meeting with the meeting ID. (This will only work if you have already participated in a meeting and not for your first time.)

